

If registering 5 or more delegates per organisation, please complete this online group booking form and email to

events@aibs.com.au. A staff member of the Events Team will respond with confirmation and advise the total balance after the group discount has been applied. Discount does not apply to the early bird rate nor the student rate.

	AIBS Member	AIBS Student	Non-Member
AIBS NSW/ACT Chapter Conference 28 & 29 October 2024 International Convention Centre			
<i>Full Registration 28 & 29 October 2024</i>	Early Bird \$1170 After Early Bird \$1300	Early Bird N/A \$975	Early Bird \$1380 After Early Bird \$1535
<i>One-Day Registration 28 October 2024</i>	Early Bird \$670 After Early Bird \$715	\$537	Early Bird \$760 After Early Bird \$845
<i>One-Day Registration 29 October 2024</i>	Early Bird \$670 After Early Bird \$715	\$537	Early Bird \$760 After Early Bird \$845

Full Registration: Monday 28 & Tuesday 29 October (12 CPD points)
(Includes morning tea, lunch, afternoon tea, Sundowner*)

One Day Registration: Monday 28 October (6 CPD points)
(Includes morning tea, lunch, afternoon tea & Sundowner*)

One Day Registration: Tuesday 29 October (6 CPD points)
(Includes morning tea, lunch & afternoon tea)

Billing Details for Group Booking

Organisation name:			Purchase order no:	
Billing contact:		Billing phone:		Billing email:
Billing address:				
Suburb, Town or City:		State:		Postcode:

#	Delegate Name:	Dietary or Accessibility Requirements:	Select Attendance Dates From Drop-down:
1			
Email:	Select Member Option		Sundowner
2			
Email:	Select Member Option		Sundowner
3			
Email:	Select Member Option		Sundowner
4			
Email:	Select Member Option		Sundowner
5			
Email:	Select Member Option		Sundowner
6			
Email:	Select Member Option		Sundowner
7			
Email:	Select Member Option		Sundowner
8			
Email:	Select Member Option		Sundowner
9			
Email:	Select Member Option		Sundowner
10			
Email:	Select Member Option		Sundowner

Payment details (payment is required PRIOR to attending the conference) ABN 53 004 540 836

CREDIT CARD CHEQUE payable to AIBS: S5.03, L5, 828 Pacific Hwy GORDON NSW 2072

Card Type: MasterCard Visa

Card Number:

Name on Card: CVV No: Expiry Date:

Signature: Payment Amount:

Declaration

I/we have read and understood the Registration and Cancellation Policy in this document and understand that delegates will be bound by this policy (see page 2 of document)

Signature: Date:

By registering for any AIBS training event or conference, you accept and agree to these terms and conditions.

Registration and Cancellation Policy

- All outstanding invoices must be paid before registering your attendance for any AIBS events. If you are unsure, please contact the AIBS office to confirm.
- All registrations are for a single delegate for the entire conference or day, no individual session registrations accepted.
- CPD points will only be awarded to the registered delegate.
- Day registrations cannot be split for different delegates on different days.
- Refunds will be provided for cancellation as follows:
 - More than 30 days before the first day of the conference - full refund
 - Between 7 and 30 days before the first day of the conference - 50% refund
 - Less than 7 days before the first day of the event - no refund.

Payment Terms

- All invoices will generate a payment term of 14 days from the date of registration however, please note that payment for a registration must be made prior to attending.
- Your attendance will not be included in final numbers if your registration remains unpaid.
- In the circumstance where payment cannot be made prior to the event, please contact events@aibs.com.au as soon as possible to notify.
- Any cancellation of a registration for AIBS events must be made in writing to events@aibs.com.au.
- A failure to make payment in accordance with the above terms will not be accepted as a valid cancellation.
- Not responding to AIBS payment requests does not cancel an existing invoice therefore, must be paid.
- 'No Show's - not showing up to an event does not cancel an existing invoice and therefore, must be paid.

All enquiries and correspondence should be directed to AIBS Office:

- p:** 1300 312 427
- e:** events@aibs.com.au
- w:** www.aibs.com.au
- a:** S5.03, L5 , 828 Pacific Hwy, Gordon, NSW 2073